

TEMPORARY DEPOSIT OF MATERIALS ON THE HIGHWAY

Highways Act 1980 – Section 171

Application to deposit/store materials on the highway
when **not** in connection with a highway excavation.

Please complete the following information in block capitals and return with payment of £115 **No less than 10 working days** before intended date of materials deposit. The fee for administration is non-refundable unless permission is refused.

Name of Applicant:	Application date:
Address:	
Post code:	Telephone:

Email address:

Precise location of material deposit: (including house number/name)
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Position of materials: (delete as appropriate)	Footway:	Verge:	Carriageway:
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Available widths: (in metres)	Footway:	Verge:	Carriageway:
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Description of materials:

Dates for which permission is required: (both dates are inclusive)	From:	To:
Please note at least 10 working days' notice is required		

State reason why materials cannot be stored off the highway:
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**A fee of £115 per month is required and must accompany this application.
Material deposit licence extensions will be charged at £100 per month when applied for within valid
licence period.
Retrospective material deposits licences are charged at £250.**

The applicant is responsible to ensure they are in receipt of a **granted licence** before the deposit of materials on the highway.

I agree to comply with the conditions* of any consent granted and to pay any expenses the Council may incur in respect to the highway and any apparatus in or on the highway arising from the deposition of the materials.

Print Name:

Date:

Signed:

Please indicate how you wish to pay:

Cheque **Y/N**
(enclosed with completed application)

Credit card **Y/N**
(you will be contacted by Shropshire Council upon receipt of your application for your credit card details)

Please note: Licences will NOT be granted without full payment

Please return completed form to the postal or email address listed below:

**Street Works
Highway & Transport Team
Shropshire Council
107 Longden Road
Shrewsbury
Shropshire
SY3 9EL**

streetworks@shropshire.gov.uk

For enquires please call: 0345 678 9006

Standard conditions*

Temporary deposit of materials on the highway

1. Materials shall not partly or wholly obstruct a footway without the express permission of the Traffic Manager or their representative. A 1 metre wide pedestrian walkway will be installed around the obstruction.
2. Any damage caused to verges or the highway by stored materials to be reinstated shortly after the removal of materials.
3. A fee of £115 per month is required with this application, extensions to licence periods will be charged at £100 per month when applied for within valid licence period.
4. Any rubbish placed on the highway shall only be disposed of in licensed recycling/waste centres.
5. Materials shall be placed in such a position as to be clearly visible to traffic approaching from either side at a distance of not less than 75 metres. It shall not be placed within a distance of 20 meters from a road junction.
6. Consent is granted on the understanding that it is not possible to place the building materials on private land without undue difficulty. Where the building material occupies highway space upon which there is a traffic regulation to on street parking, the applicant must reimburse Shropshire Council, for any loss of income.
7. Materials shall not be placed in such a position to impede surface water drainage nor obstruct access to property, fire hydrants, gullies, manholes and apparatus of any Statutory Undertaker, nor be placed in such a position as to contravene any Traffic Order or Regulation made under the Road Traffic Acts.
8. No site of deposited materials shall exceed 5 metres in length by 2 metres in width, unless further consent granted by the Traffic Manager.
9. No materials when standing in the highway, shall contain any inflammable, explosive, noxious or dangerous material or any material which is likely to putrefy or which otherwise is, or is likely to become a nuisance to users of the highway.
10. Materials stored on the public highway shall be kept secured or sealed to resist wind, rain and animal disturbance and the contents during use shall be kept "damped down" to prevent nuisance from dust. Any spillages on the highway shall be immediately removed.
11. All signing and guarding measures, including lamps and cones, must comply with both the Traffic Signs Regulations and General Directions 2016, and with Chapter 8 of the Traffic Signs Manual 2009.
12. Under Section 171 of the Highways Act 1980 if any person contravenes any condition imposed upon them and/or fails to remove materials on the instruction of the Highways Authority irrespective of this consent, they are guilty of an offence under the Act and the Authority have the powers to remove the obstruction and to recover any costs incurred by such action.
13. No materials shall remain on the highway pursuant to this permission after the period of the permission specified has expired.
14. The highway where the materials have been deposited shall be left in a clean and tidy condition on the expiration of this permission.
15. The applicant is responsible to ensure they are in receipt of the granted licence prior to commencement of activities, failure to comply may result in enforcement action for offences committed..